

24 JUL 1975

MEMORANDUM FOR: DD/Pers/SP
DD/Pers/R&P
DD/Pers/P&C
Chief, SAS

SUBJECT : Time Spent in Support of Name
Checks

STATINTL

1. [] requests that you have your Division Chiefs and others concerned estimate the amount of time spent in responding to name checks or other requests pertinent to the investigations by the Senate and House Committees. This would include name checks in response to requests from the White House which are incident to these investigations. This one-time report should include time spent up to and including 24 July and, to the best of everyone's ability, should be by grade level of the employee involved so that we can attempt a cost estimate.

2. The above information hereafter will be submitted as a part of the weekly report. In short, we need one report which covers the period through 24 July by early next week, and another report on 31 July which will cover from 25 through 31 July. Thereafter, a report is required each week until these requests cease.

STATINTL

[]
Executive Assistant to the
Director of Personnel

Dist:

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- 1 - Each additional add
- 1 - Subject File
- 1 - Chrono
- 1 - RDK Chrono

OD/Pers []

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	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
Remarks:			
<p>Our portion of Review Staff No. 75/1610 is attached.</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
Acting Director of Personnel			22 JUL 1975
5E 58, Hqs.			
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